

ALLENTOWN MUSIC CLUB

BY-LAWS

ARTICLE I – NAME

The name of this organization shall be Allentown Music Club.

ARTICLE II – AFFILIATION

The Allentown Music Club is an unincorporated, nonprofit organization affiliated with the Pennsylvania Federation of Music Clubs and the National Federation of Music Clubs.

ARTICLE III – MISSION STATEMENT

The Allentown Music Club provides opportunities for performance to qualified musicians, fosters musical education and appreciation, promotes music in the greater community, engages in charitable activities in support of the musical arts, and cooperates with the National Federation of Music Clubs.

ARTICLE IV – LIMITATIONS

SECTION A.

This organization is defined and limited by Section 501(c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

SECTION B.

No members of the organization shall receive any pecuniary gain or profit, incidental or otherwise, from its activities except that the organization shall be authorized to pay reasonable compensation for services rendered and to make payments in furtherance of the purpose set forth. No substantial part of the activities of the organization shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. The organization shall not carry on any activity not permitted to be carried on (1) by any organization exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (2) by an organization, contributions to which are deductible under Section 170(c) (2) of the

Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.

SECTION C.

The organization shall distribute income for each taxable year at such time and in such manner as not to become subject to the tax on undistributed income imposed by Section 4942, and shall not engage in any act of self-dealing as defined in Section 4941(d), not retain any excess business holdings as defined in Section 4943(c), nor make any investments in such manner as to incur liability under Section 4944, nor make any taxable expenditures as defined in Section 4945(d). All of the aforesaid sections refer to the Internal Revenue Code of 1954, as amended, or corresponding provisions of any subsequent federal tax laws.

ARTICLE V – MEMBERSHIP

SECTION A.

The membership of this organization shall consist of the following groups: Artist Member, Honorary Artist Member, Member and Young Musician.

SECTION B.

An Artist Member shall be one whose ability to perform has been approved by the Audition Committee. An Artist Member shall perform from time to time as requested by the Program Committee. If an Artist Member, without good cause, shall not perform for a period of two (2) years, such Artist Member, by action of the Board of Directors, shall become a Member.

SECTION C.

An Honorary Artist Member shall be one who after ten (10) years of faithful service as an Artist Member, may be placed upon the Honorary Artist list by the Board of Directors.

SECTION D.

A Member shall be one who has expressed a desire to join the club and is current in dues payment.

SECTION E.

A Young Musician shall be a person under eighteen (18) years of age whose ability to perform for the Young Musicians division of the Allentown Music Club has been approved by the Young Musicians Counselors.

ARTICLE VI – OFFICERS

SECTION A.

The officers of this organization shall be President, Vice-President, Recording Secretary, Corresponding Secretary, Federation Secretary and Treasurer.

SECTION B.

The President shall preside at all meetings and perform all duties pertaining to the office, appoint all chairmen of committees, act as chairman of the Board of Directors, be a member ex-officio of all committees and approve all bills for payment by the Treasurer.

SECTION C.

The Vice-President shall perform the duties of the President in the absence of the President.

SECTION D.

The Recording Secretary shall have custody of all organization records, shall report the proceedings of the Board of Directors and membership meetings, keep an attendance record of Board meetings, and, at the expiration of the term of office, shall present a final report and turn over all records to the succeeding Recording Secretary.

SECTION E.

The Corresponding Secretary shall send notices of all meetings and shall conduct the correspondence of the organization.

SECTION F.

The Federation Secretary shall serve as liaison between this organization and the Pennsylvania Federation of Music Clubs and the National Federation of Music Clubs.

SECTION G.

The Treasurer shall be custodian of all funds, shall invest them at the direction of the Board of Directors, shall collect all dues, pay approved bills and present a written report of all receipts and disbursements, at each meeting.

SECTION H.

An officer who has served a full term, with the exception of the Treasurer, may be re-elected, but limited to three (3) consecutive terms. The Treasurer may serve unlimited terms.

SECTION I.

It shall be the duty of the Board of Directors to fill any vacancy which may occur in any office.

ARTICLE VII – BOARD OF DIRECTORS

SECTION A.

The government of this organization shall be vested in a Board of Directors, consisting of the elected officers, committee chairmen, the immediate Past-President and the Young Musicians Counselors.

SECTION B.

The elected officers of the organization shall constitute the Executive Committee which shall have the power to act for the Board of Directors in any emergency.

ARTICLE VIII – MEETINGS AND ELECTIONS

SECTION A.

Regular meetings shall be held on the first Monday of each month from October to May, excluding January, or at such other date/time as shall be approved by the Board of Directors.

SECTION B.

Election of officers shall be biannually at the April general membership meeting.

SECTION C.

All Artist, Honorary Artist and Members in good standing shall be qualified to vote.

ARTICLE IX – COMMITTEES

SECTION A.

There shall be the following committees: Achievement Record, Audition, Budget & Finance, Hospitality, Membership, Nominating, Past Presidents Assembly & Memorial Scholarship Fund, Printing, Program, Publicity, Stage & Lighting, String Award, Ways & Means and Yearbook.

SECTION B.

Special committees may be appointed by the President.

SECTION C.

The Nominating Committee shall consist of three (3) members appointed by the President with preference given to the most recent past presidents who are able and willing to serve. Names of nominees shall be submitted to the Board of Directors before presentation to the voting members for election.

ARTICLE X – FINANCES / DUES

SECTION A.

The fiscal year of this organization shall extend from June 1 to May 31.

SECTION B.

The annual member dues shall be fixed by the Board of Directors.

SECTION C.

All dues shall be paid by June 1, one month after the billing date of May 1. Any member who has not paid within such a period shall not be a member in good standing and will be notified of his or her delinquency during the month of June and if dues are not paid by July 1, his or her name shall be dropped from the membership list.

ARTICLE XI – ORDER OF BUSINESS

The order of business at all meetings of the Board of Directors shall be as follows:

- Reading of Minutes
- Report of Treasurer
- Report of Standing Committees
- Report of Special Committees
- Unfinished Business
- New Business
- Adjournment

This order of business may be suspended at any time by a majority vote of members present.

ARTICLE XII – QUORUM

SECTION A.

Fifteen percent (15%) of total members shall constitute quorum for the transaction of business at a membership meeting.

SECTION B.

A majority of the members of the Board of Directors shall constitute a quorum of the Board of Directors.

ARTICLE XIII – PARLIAMENTARY AUTHORITY

SECTION A.

A Parliamentarian, having knowledge of parliamentary law and effective usage thereof, shall be appointed by the President, subject to confirmation by the Board of Directors. The Parliamentarian shall endeavor to attend all meetings of the members and the Board, but shall not be a voting member of the Board of Directors.

SECTION B.

Robert's Rules of Order Revised and Updated – 1993 shall be authority in all questions of parliamentary law not covered by these By-Laws.

ARTICLE XIV – AMENDMENTS

These By-Laws may be amended by a majority vote of the qualified voters present at any regular meeting of this organization, provided such amendments have been approved by the Board of Directors.

Revised and adopted January 2010.

AMENDMENT #1

A member, designated by the Board of Directors, shall become a Life Member in recognition of many years of service to the Club. The Life Member will no longer be responsible for dues payment.

Adopted June 2, 2012